



# Delaware County Sustainability Commission Meeting Minutes

Thursday, August 19, 2021  
6:00 PM – 8:00 PM

## 1. Attendees:

Commission Members	Public
Thomas Shaffer	Sharon Jaye
Mark Manfre	Francine Locke
Ed Magargee	Keith Parsons
Laura Goodrich-Cairns	Shawn Rush
Carol Martsolf	Pippa Barratt
Scott Sidlow	
Jennie Perey Saxe	
David Director	

2. Review of Sustainability Commission Charge – Carol Martsolf lead the charge.
3. Roll call – see attendees above
4. Approval of July meeting minutes – delayed waiting on quorum
5. Chief Sustainability Officer Update
  - a. In-person update provided to Newtown Township EAC
  - b. Performed site visit to Covanta
  - c. Met with director of Energy Justice Network
  - d. Attended Solarize Delco press conference
  - e. C-PACE Program Update – Public webinar held on 8/11/21 with 30 registered attendees
  - f. CIP Update – 8/5/21 Capital Projects Committee met to review proposed CIP prioritization process. Goal is to provide a prioritized plan to Council for budget approval
  - g. Facility Condition and Needs Assessment
    - i. KCBA is on target for 10/1/21 completion date. Report will include comprehensive FCNA findings to Sustainability Commission
  - h. SEPA RPPA – final MOU approved by Delaware County Council on 8/18/21. DVRPC will move forward with RFP process.
  - i. PADEP's Local Climate Action Program (LCAP) – Delaware County has been selected for year 3 of the PA DEP's LCAP. First meeting held on 8/18/21, and kickoff session scheduled for 8/24/21. Timeline for completion of Part 1 – GHG inventory is end of December.
  - j. PJM Citis and Communities Coalition (PJMCCC)
    - i. Delaware County is considering joining PJMCC which is pursuing solutions to climate change, reducing carbon emissions...
  - k. Delaware County Solid Waste Management Plan
    - i. County Council approved to advertise RFQ for professional services to develop a Solid Waste Management Plan
    - ii. Management Plan goals were reviewed. Language has been added to relect Zero Waste Hierarchy.
    - iii. RFP is being processed by Procurement Office for advertisement next week.
    - iv. Updated goals were reviewed.
  - l. Greenways Grant (available to Delaware County municipalities) applications are due between 8/27 and 9/13 with cap amount of \$250k.
  - m. Streamlining County Operations – open item place marker for future updates
6. Voting took place on future log of Delco Sustainability
7. Public questions.

8. CIP Process reviewed
  - a. Step 1 – Employee Training
  - b. Step 2 – Employee creates statement of needs
  - c. Step 3 – Ranking priority
9. Review of Bylaws and resolution
  - a. Proposed adjustments were reviewed
10. Sustainability Plan High-Level Goals Review
  - a. 3-verb goals draft – focus on triple bottom line
  - b. Topic Areas – using overarching themes
  - c. Next steps – distribute for addition feedback
11. Communications Update
  - a. Social media
  - b. Building master stakeholder engagement list
  - c. Surveys for general public and municipalities
12. GoGreenDelco Email discussion of The Infrastructure Bill of 2021
13. Subcommittee Updates
  - a. Greening County Operations: Closing down.
  - b. Creating a County-Wide Sustainability Plan to continue
  - c. Zero Waste
  - d. Equality and Inclusion – consider for new subcommittee
14. Meeting Adjourned at 8:00pm